**Renewal or Subsequent Application EPM (QLD) Action Definition**

This action definition describes a renewal for Qld Exploration Permit Tenements that were granted on or after 25 May 2020.

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| Editable Content |  |

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| **Action Trigger** | | |
| **Asset Type** | Tenement | |
| **Action Name** | Renewal | |
| **Precondition** | {status} = Live  {commencementDate} >= 25 May 2020 | |
| **Is Member Of** | Managed | |
| **Critical Date** | Expiry | = {commencementDate} + {Interval}[[1]](#footnote-1) |
| **Deadline** | Deadline | = {Critical Date}- 93 days |

*Note: The Action Trigger defines the logic of the Action. The Deadline is the latest date by which the Action can be completed.*

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| **Applies To** | | | |
| **Jurisdiction** | **Sub Type** | **Version** | **Interval** |
| QLD | Exploration Permit Mineral |  | 5 years, 5 years |
| QLD | Exploration Permit Coal |  | 5 years, 5 years |

*Note: The Applies To list defines which specific Tenement types this action applies to, along with the specific pattern of renewals allowed.*

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| **Task List** | |
| **Description** | **Days Needed Before Deadline** |
| If previous renewal has not been granted, confirm the renewal date | 65d |
| Review whether a new application is needed (submit 3 months before expiry) | 65d |
| Notify Geologists of pending expiry | 60d |
| Verify the tenement is to be renewed | 50d |
| Obtain all required literature to make the Renewal | 35d |
| Prepare renewal application | 28d |
| Lodge Renewal | 5d |
| Confirm Renewal is Granted | 0 |
|  |  |

*Note: Task List items define the Action Status and will have their own trigger dates based on the Days Needed Before the Deadline. Task List items negate the need for separate follow up Actions. You may add in as many Task List items as you wish. If a Task List item has no Days Needed Before Deadline entered then it will default to the previous Task List item Days Needed Before Deadline.*

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| **Change History** | | |
| **Date** | **Version** | **Changes** |
| 01/02/2017 | 1.0.0 | New action definition |
| 24/05/2018 | 1.1.0 | Added ‘Unique Name Format’ row, which will cause each instance of the renewal to have a unique name and allow future instances to be created. Replaced the terms “Term”, ”Due After” and “Due On” with “Interval” to remove confusion - all terms serve the same function. |
| 28/08/2019 | 1.2.0 | Removed custom fields as no longer required |
| 29/05/2020 | 1.3.0 | Moved EPMs and EPCs to a separate Action Definition with different critical date |
| 10/10/2024 | 1.4.0 | Removed custom fields, wiki links, and test examples. |

1. Intervals defined in the Applies To list [↑](#footnote-ref-1)